

## Application for Exhibit Space

To ensure your space, please remit your application by **Friday, September 16, 2016.**

*Please list the information as you would like it to be printed in the Rally 2016 conference program & marketing materials.*

Contact Person: \_\_\_\_\_

Title/Profession: \_\_\_\_\_

Will contact be on-site? Yes \_\_\_ No \_\_\_ Who will be on-site? \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Web Address: \_\_\_\_\_

### Exhibit Space Options

**8'x 10' booth space** **\$620 (Member Land Trust = \$575)**

Fee includes: one exhibitor badge, 6' skirted table, 2-chairs, wastebasket, back and side drape, a standard identification sign, listing in the conference program and Rally Event App, logo on Rally Event App, attendee list available through the App, conference program, entrance to the regional cocktail receptions and the plenary sessions. (Designed for the exhibitor who would like to stay in the booth during show hours and personally market their product/service.) Conference registration is **not** included.

**Table Top** **\$310 (Member Land Trust = \$275)**

Fee includes 6' skirted table, 8' high back drape, a standard identification sign, listing in the conference program and Rally Event App, logo on Rally Event App, attendee list available through the App, conference program, entrance to the regional cocktail receptions and the plenary sessions. Just set-up and go! This space is intended to showcase your table display and/or material during the show. Conference registration is **not** included.

**Identification sign to read:** (One line 7" x 44" sign with black text.) **Sample: The Land Trust Alliance**

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(The fewer words you use, the larger the font and easier for attendees to see from a distance.)

### Description

Please provide a brief description of your organization or the products and/or services you are exhibiting in the space below (50 words maximum). This description along with the name and address of the exhibitor will be included in the Rally program.

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## Payment

Exhibitors will receive a confirmation within 2 weeks after receipt of application and payment. Exhibitor information kits will be sent in September.

8' x 10' booth package	\$620	\$575 (Member Land Trust)
Table Top (6' table)	\$310	\$275 (Member Land Trust)

**Total Amount Due**     \$ \_\_\_\_\_

A check is enclosed made payable to the *Land Trust Alliance*.

Please charge my credit card:    \_\_\_ Visa    \_\_\_ MasterCard    \_\_\_ Discover    \_\_\_ AMEX    3 or 4 digit code \_\_\_\_\_

Card # \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_    Exp. Date \_\_\_\_ / \_\_\_\_

Cardholder's name (printed/typed): \_\_\_\_\_

Cardholder's signature: \_\_\_\_\_

**The exhibit fee does not include Rally 2016 registration fees, lodging, meals, electrical, phone, internet, additional rental furniture, Audio Visual, booth cleaning, shipping/freight handling or any miscellaneous services and equipment. You are not required to pay the registration fee unless you attend sessions or events.**

## Standard Cancellation Policy

The Land Trust Alliance must receive your written request for a refund by **Tuesday, October 4th**. Refunds will not be considered after this date. Non-refunded payment will not be credited toward any other service, product from, or contribution to the Alliance. There will be a \$50 administrative fee for all changes and cancellations resulting after your initial registration. If for any reason Rally 2016 is not able to occur, the Alliance will strive to refund exhibit fees if possible, depending on insurance claims honored and the cost of vendor contracts. Otherwise, the Alliance will adhere to its standard cancellation policy.

To ensure your space, send application with full payment by **Friday, September 16** to [exhibits@lta.org](mailto:exhibits@lta.org) or Fax/Mail to:

**Patty Tipson**  
Training Manager  
**Land Trust Alliance**  
1660 L Street, NW Suite 1100, Washington, DC 20036  
Phone: 202-870-3971 | Fax: 202-559-4022 | [exhibits@lta.org](mailto:exhibits@lta.org)